

# Item 5.2 - Rolling Actions Log

## Education, Children and Families Committee

December 2016

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	20.05.14	<a href="#">Food For Life Accreditation in Edinburgh Schools</a>	To note that an update would be provided on financial implications arising from moving towards silver and gold standards for all schools once bronze was achieved.	Executive Director of Resources	December 2016	December 2016	<b>Recommended for closure</b> - See item 8.4 on this agenda
2	11.09.14	<a href="#">Free School Meals</a>	1) To note that the detailed assessment of costs, and sources of funding, relating to the more substantive works identified as being necessary at Cramond, East Craigs, Sciennes	Executive Director of Resources	December 2014	9 December 2014	<b>Closed.</b> A report was submitted to the Committee on 9 December 2014.

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			<p>and Towerbank Primary Schools (for which the total further capital expenditure required is estimated to be £3,257,243) would be clarified and taken to the Education, Children and Families Committee for consideration on 9 December 2014.</p> <p>2) To note that the further report to the committee on 9 December 2014 would fully outline the interim measures for the four schools requiring substantive works.</p>		December 2014	9 December 2014	<b>Closed.</b> A report was submitted to the Committee on 9 December 2014.

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			3) To request an annual progress report on the School Meals service including: <ul style="list-style-type: none"> <li>• details of accommodation for pupils;</li> <li>• A quality assessment of the provision of school meals, including those from remote kitchens;</li> <li>• Uptake levels by year group;</li> <li>• Customer feedback (school, parent and pupil) on the school meals service and lunchtime environment; and</li> </ul>		December 2016	December 2016	<b>Recommended for closure</b> - See item 8.4 on this agenda

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			<ul style="list-style-type: none"> <li>An update on the food for life project.</li> </ul>			6 October 2015	<b>Closed.</b> This formed part of the Food For Life Accreditation report considered by Committee on 6 October 2015
3	03.03.15	<a href="#">Integrated Children's Services</a>	To note the proposed remit for the Integrated Children's Services Board and to request a review of its effectiveness in March 2016.	Executive Director of Communities and Families	May 2017		Deferred to May 2017. The Integrated Children's Services Board will have been operating for a year in June 2016. The Board will then conduct a review of its first year of operation. A significant aspect of the integrated children's

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							services agenda relates to locality working and future arrangements for the work of children's service management groups, including improvement planning and improving outcomes. This report is deferred to allow for continuing locality working proposals to emerge.
4	03.03.15	<a href="#">Children &amp; Families Risk Register</a>	To request that the Risk Register be presented to Committee on an annual basis.	Executive Director of Communities and Families	December 2016	December 2016	<b>Recommended for closure</b> - See item 8.5 on this agenda.
5	19.05.15	<a href="#">Children and Families Asset Management</a>	To note the proposals for engagement with secondary school	Executive Director of Communities	December 2016	December 2016	<b>Recommended for closure</b> - See item 7.3 on this

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		<a href="#">Plan</a>	management teams related to the issue of rising rolls in the secondary sector, the outcomes of which would be reported to Committee at a future date.	and Families			agenda.
6	19.05.15	<a href="#">Free School Meals P1-P3 – Progress Report</a>	That the feasibility and associated timescales of implementing an on-line payments system for school meals be included in the annual progress report on the school meals service scheduled for October 2015.	Executive Director of Resources	December 2016	December 2016	<b>Recommended for closure</b> - See item 8.4 on this agenda.
7	06.10.15	<a href="#">Duncan Place &amp; Leith Primary School</a>	To request that a further report was provided to a future Committee meeting on the outcome of the discussions with the local community regarding the possibility of community asset transfer of the part of the existing Duncan Place building which would	Executive Director of Resources	March 2017		Deferred to March 2017.  Update report submitted October 2016.

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			remain.				
8	06.10.15	<a href="#">Implementation of the Children and Young People (Scotland) Act 2014 - Update</a>	To request a further report on progress in October 2016.	Executive Director of Communities and Families	December 2016	December 2016	<b>Recommended for closure</b> - See item 8.1 on this agenda.
9	06.10.15	<a href="#">Energy in Schools Annual Report</a>	To note that an annual progress report would be submitted to the Committee in 2016 on Energy in Schools	Executive Director of Resources	December 2016	December 2016	<b>Recommended for closure</b> - See item 8.3 on this agenda.
10	01.03.16	<a href="#">Primary School Estate Rising Rolls</a>	That the implications of classroom reconfiguration on the delivery of the recommended two hours of physical education activity per week be included in a future update report.	Executive Director of Communities and Families	March 2017		Update on physical education targets will be provided in March 2017
11	01.03.16	<a href="#">Review of Positive Action Funding in</a>	That a yearly update report be submitted to Committee on the impacts of the review of Positive Action	Executive Director of Communities and Families	March 2017		

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		<a href="#">Primary Schools</a>	Funding in primary schools.				
12	01.03.16	<a href="#">Scottish Attainment Challenge</a>	To note that an update report would be submitted to Committee once the projects being carried out by the eight schools had been evaluated.	Executive Director of Communities and Families	March 2017		
13	01.03.16	<a href="#">Outdoor Centres and Outdoor Learning</a>	To agree to receive a further report in September 2017 following the completion of an organisational review of the performance of the Outdoor Centres in the next full financial and academic year.	Executive Director of Communities and Families	September 2017		
14	01.03.16	<a href="#">Support to Children and Young People with Disabilities - Annual Report</a>	To request a further report on progress in March 2017.	Executive Director of Communities and Families	March 2017		
15	01.03.16	<a href="#">Short-Life Working Group - Admissions and</a>	To request that the next annual report on school admissions and appeals	Executive Director of Communities	March 2017		

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		<a href="#">Appeals</a>	include an update regarding progress made on the recommendations within the report to the Committee in December 2015, including statistics and data relating to school placements and the number of out of catchment requests; the number of appeals lodged; the number of common and individual cases won on appeal; in order to build up long term data trends and identify areas of priority.	and Families			
16	01.03.16	<a href="#">Short-Life Working Group - Admissions and Appeals</a>	That the next annual report on school admissions and appeals also include an update on the delivery of the action plan.	Executive Director of Communities and Families	March 2017		
17	24.05.16	<a href="#">Educational</a>	To agree to receive further annual reports on	Executive Director of	May 2017		

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		<a href="#">Attainment 2015</a>	attainment/improvements in performance.	Communities and Families			
18	24.05.16	<a href="#">Educational Attainment 2015</a>	To request a follow-up report on measures to: <ul style="list-style-type: none"> <li>a) close the attainment gap for Looked After Children;</li> <li>b) improve numeracy attainment; and</li> <li>c) close the gap between leavers from the most and least deprived areas.</li> </ul>	Executive Director of Communities and Families	May 2017		
19	24.05.16	<a href="#">Primary School Estate Rising Rolls</a>	To note the intention to use the completed feasibility studies to inform a single Trinity and Victoria Primary Schools working group to develop a long-term strategy for the Trinity/Victoria area and report the proposed approach to Committee in October 2016.	Executive Director of Communities and Families	December 2016	December 2016	<b>Recommended for closure</b> - See item 7.3 on this agenda
20	24.05.16	<a href="#">Primary School</a>	To note the intention to	Executive	December	December	<b>Recommended</b>

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		<a href="#">Estate Rising Rolls</a>	report the findings of the feasibility study and conclusions of the Corstorphine Primary School Working Group to Committee in October 2016.	Director of Communities and Families	2016	2016	<b>for closure</b> - See item 7.3 on this agenda
21	24.05.16	<a href="#">Primary School Estate Rising Rolls</a>	To note the intention to report the findings of the feasibility study and conclusions of the Newcraighall Primary School Working Group to Committee in October 2016.	Executive Director of Communities and Families	December 2016		<b>Recommended for closure</b> - See item 7.3 on this agenda.
22	24.05.16	<a href="#">GME and Capacity at JGHS and BHS</a>	To note that a further report would be taken to a future meeting of the Education, Children and Families Committee seeking approval for a statutory consultation to change the existing arrangements at James Gillespie's High School to address the capacity issue	Executive Director of Communities and Families	March 2017		<b>Recommended for closure</b> - Update provided at 7.3 on this agenda.

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			at the school; this being most likely a proposal to establish Darroch as a permanent annexe of both James Gillespie's High School and Boroughmuir High School.				
23	24.05.16	<a href="#">GME and Capacity at JGHS and BHS</a>	To note that it was likely that a further report would be taken to a future meeting of the Education, Children and Families Committee seeking approval for a statutory consultation to change and restrict the catchment for Bun-sgoil Taobh na Pàirce to be only the City of Edinburgh Council area, and exclude Lothian authorities.	Executive Director of Communities and Families	March 2017		<b>Recommended for closure</b> - Update provided at 7.3 on this agenda.
24	24.05.16	<a href="#">GME and Capacity at JGHS and BHS</a>	To note that the future strategy for the provision of Gaelic Medium Education at early years, nursery, primary and secondary	Executive Director of Communities and Families	March 2017		<b>Recommended for closure</b> - Update provided at 7.3 on this agenda.

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			levels would be considered and would form part of the wider revised Council Gaelic Language Plan. This strategy would be co-produced between Council officers from Communities and Families and representatives of the Gaelic community through the Gaelic Implementation Steering Group and would be reported to a future meeting of the Education, Children and Families Committee for consideration.				
25	24.05.16	<a href="#">Looked After Children Transformation Programme</a>	To note that the next update would be provided in September 2016.	Executive Director of Communities and Families	December 2016	December 2016	<b>Recommended for closure</b> - See item 8.2 on this agenda.
26	24.05.16	<a href="#">Parental Engagement</a>	To request a report on the Partnership Schools Project in October 2017.	Executive Director of Communities and Families	October 2017		A report on parent councils and parental engagement will be presented to

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							Committee in March 2017.
27	24.05.16	<a href="#">Review of Community Access to Schools (CATS)</a>	To request a progress report to Committee in one year's time.	Executive Director of Communities and Families	May 2017		
28	24.05.16	Motion By Councillor Main – Commercial Sponsorship aimed at School Children (click on this <a href="#">link</a> to view the motion in full in the minute)	To request that officers review policy and procedures on sponsorship targeted at primary and secondary schools pupils through events, visits and partnership working, in consultation with parent councils and schools and provide a report for consideration of Committee within 2 cycles.	Executive Director of Communities and Families	December 2016	December 2016	<b>Recommended for closure</b> - See item 8.6 on this agenda.
29	11-10-16	<a href="#">Getting it Right for Special Schools – Planning for the Future</a>	To agree that the outcome of the feasibility study be reported to Committee by March 2017.	Executive Director of Communities and Families	March 2017		

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30	11-10-16	<a href="#">Arts and Creative learning update</a>	To agree to receive a further report in October 2017 including statistical information on how music provision was allocated across the school estate; the report to include specific examples from pupils receiving music tuition.	Executive Director of Communities and Families	October 2017		
31	11-10-16	<a href="#">Governance Arrangements and Council Support to Community Centre Management Committees - Update</a>	To request that an update report be submitted to Committee in six months time	Executive Director of Communities and Families	May 2017		
32	11-10-16	<a href="#">Duncan Place/Leith Primary School</a>	To note that a further progress report be submitted to Committee in 2017.	Executive Director of Communities and Families	March 2017		

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33	11-10-16	<a href="#">Committee Decisions – July 2015 – July 2016</a>	To note that the next summary report would be presented to the Committee in March 2017	Executive Director of Communities and Families	March 2017		